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RULES AND REGULATIONS PREAMBLE

Ever since the Sacred Body of our Crucified Savior was reverently laid in the tomb, there to await the hour of its glorious Resurrection, the Church has been most solicitous to surround the burial of those who hope to rise with Christ with an atmosphere of deep Christian faith and profound reverence. In the Requiem Mass and burial prayers, the Church gives voice to her belief in the Christian Doctrines of the Resurrection of the Body, the Communion of Saints and Life Everlasting; but as a further seal and symbol of that faith she sets apart and solemnly blesses the place in which the bodies of the faithful de-parted await the day of Resurrection.

In the very earliest days, Mother Church found it necessary to make rules and regulations which would protect the sacred places and the relics laid therein. She could not and would not allow anything within the holy precincts which would desecrate them, lessen their beauty or bring dishonor on the dead.

To insure the sacred character of the Victoria Catholic Cemeteries in accord with the mind and traditional practice of the Church, and to establish and maintain good order; the following rules and regulations are in effect.

RULES AND REGULATIONS OF
VICTORIA CATHOLIC CEMETERIES
VICTORIA, TEXAS

as adopted and amended from time to time. For the mutual protection and benefit of plot holders and the VICTORIA CATHOLIC CEMETERIES, certain rules and regulations have been adopted by the VICTORIA CATHOLIC CEMETERIES COMMITTEE with the approval of the Bishop as the Rules and Regulations of VICTORIA CATHOLIC CEMETERIES. All plot holders and persons within the Cemeteries, and all plots, shall be subject to said rules and regulations and such amendments or alterations thereof or additions thereto as shall be adopted from time to time; and the reference to these rules and regulations in the document conveying the right of interment shall have the same force and effect as if set forth in full therein.

I

Definitions

- 1-A The term "Management" shall mean those persons who have been duly appointed by the Bishop for the purpose of conducting and administering the cemeteries.
- 1-B The term "Care" shall mean that General Care of the cemeteries as herein defined.
- 1-C The term "Cemeteries" as used herein shall mean all properties held and being used, or to be used for interment as well as all properties used for related purposes such as roadways, walks and buildings.
- 1-D "Grave" shall mean a space of ground in the Cemeteries used, or intended to be used, for the burial of human remains.
- 1-E By the term "Interment" is meant earth burial.
- 1-F The term "Plot" shall include and apply to one or more than one adjoining grave.
- 1-G The term "Plot Holder" shall include person or persons who have purchased interment rights or who hold same by rights of inheritance or transfer.
- 1-H The term "Memorial" shall include monument, tombstone, headstone, grave marker or tablet, or inscription on such items, for one or more deceased persons.

II

Purpose of Cemeteries

- 2-A The Cemeteries are intended for the interment of Catholics. With the approval of the Management, in accordance with Archdiocesan regulations, a non-Catholic may also be buried.

III

Admission to the Cemeteries

- 3-A The Management reserves the right to refuse admission to the Cemeteries and to refuse the use of any of the Cemeteries' equipment or facilities at any time to any person or persons as the rules, judgment and tradition may dictate.

IV

Arrangements for Funerals and Interments

- 4-A The Management shall have the right to request those wishing to make a selection of a plot or arrange for a funeral or an interment, to call in ample time to complete arrangements.
- 4-B The Management may accept a request for an interment or opening of a plot on proper written authorization from any plot holder, unless there are written instructions to the contrary on file.
- 4-C The Management shall not be responsible for any order given by telephone or any mistake occurring from incorrect instructions as to the size of the casket or as to the particular grave or crypt location where interment is to be made. The Management reserves the right to make an equitable charge whenever additional labor costs result from such mistakes.

V

Interment Procedures

- 5-A All funerals on entering the Cemeteries shall be under the rules and regulations of the Management.
- 5-B A report of death for each funeral should be presented to the Management.

- 5-C The Management shall not be liable for the burial permit or responsible for the accuracy of the data contained in said permit or for the identity of the person to be interred or entombed.
- 5-D The Management reserves the right to demand written evidence of eligibility for Catholic burial according to the Norms of Canon Law.
- 5-E No disinterment or removal shall be allowed except with the permission of the Management and with written authorization of plot holder and nearest of kin and with proper legal procedure.
- 5-H The Management shall assume no liability for the damage to any casket or burial case incurred in a disinterment and removal.
- 5-I The Management shall have the right to designate the hour and manner in which interments, disinterments and removals will or will not be permitted.
- 5-J Besides being subject to these rules and regulations, all interments and removals shall be subject to the orders and laws of the properly constituted authorities of the city, county, and state.

VI

Correction of Errors

- 6-A The Management reserves, and shall have, the right to correct any errors that may be made either in interments, disinterments or removals, or in the description, transfer or conveyance of any interment rights or plot.

VII

Instructions to Plot Holders and Plot Holders' Rights

- 7-A The Management reserves the right to specify the terms of purchase of all interment rights in plots.
- 7-B Should the plot purchaser fail to carry out the terms of the purchase agreement, the Management may declare said agreement cancelled and all rights of the purchaser to the plot forfeited.
- 7-C No coping, curbing, fencing, hedging, borders or enclosures of any kind shall be allowed around the plot. The Management reserves the right to remove same if so erected, planted or placed.
- 7-D The remains of one human being only shall be interred in one grave. With special permission, the cremains of one person may be interred in a grave with a traditional interment or the cremains of two people may be interred in a single grave. In Resurrection Cemetery, a designated area referred to as the Lawn Crypts, more than one body may be interred, because this area utilizes double deep concrete liners and are designed for that purpose.
- 7-E Interment of non-Catholics will be permitted under certain conditions, as the Church does not wish to separate in death those who were united in life, but such interment shall be subject in each instance to permission from the Management.
- 7-F The use of the plot is for the plot holder or plot holder's relatives for interment purpose only and not for resale or profit. In no case shall a plot holder have any right to sell, transfer, and exchange or in any manner dispose of said plot or any part thereof, to another party and must be sold back to the Cemeteries, with permission of the Management.
- 7-G By special permission of the Management and plot holder, a person not a member of the plot holder's family may be interred in said plot.
- 7-H In the event of death of a plot holder, any and all privileges of the plot holder shall pass to the plot holder's family in the following manner:

1. The spouse of an owner of any plot containing more than one interment space has the right of interment of his/her remains in the plot.
2. If the plot holder shall have filed written instructions with the Cemeteries office as to which member or members of his/her family shall succeed to the right of said plot, said instructions will be recognized by the Management and will be followed if in the judgment of said Management such instructions are definite, reasonable and practicable, subject to the right of interment of the surviving spouse.
3. If no valid or sufficient written instructions shall have been filed or if valid instructions are in conflict with a later will, and the plot holder has left instructions in said will, duly admitted to probate in a court, subject to the right of interment of the surviving spouse, such instructions shall control, provided they are not in conflict with the Cemeteries' rules and regulations then in force and provided the Cemeteries office is furnished with proof of the same.
4. In the absence of valid and sufficient written instructions filed at said office by the plot holder or a duly probate will, the rights of interment shall devolve upon those entitled to succeed holder by the laws of succession in the State of Texas.
5. In a deed of two or more persons as joint tenants, each joint tenant has a vested right of interment in the plot. Upon the death of a joint tenant, the title to the plot held in joint tenancy immediately vests in the survivors. A vested right of interment may be waived and is terminated upon the interment elsewhere of the remains of the person in whom vested. An affidavit by a person having knowledge of the facts setting forth the fact of the death of the owner and the name of the person or persons entitled to the use of the plot is complete authorization to the Management to permit the use of the unoccupied portion of the plot by the persons entitled to the use of it or their successors.

VIII

Service Charges and Payments

- 8-A The Management shall have the right to fix a charge and time of payment for each interment, disinterment, removal, plot transferred or returned, and for the performance of any other service rendered by the Management. All work in connection with such service shall be subject to the determination and supervision of said Management.

IX

Right to Replat

- 9-A The following rights and privileges are hereby expressly reserved to the Management to be exercised at any time for the erection of buildings, or for any purpose or use connected with the care of, preservation of, or preparation for interment of, human remains or other cemeteries purpose:
1. To resurvey, enlarge, diminish, replat, alter, in shape or size, or otherwise to change all or any part or portion of the cemeteries.
 2. To lay out, establish, close, eliminate, or otherwise modify or change, the location of roads, walks or drives.
- 9-B The following rights and privileges are hereby expressly reserved to the Management to be exercised at any time or from time to time:
1. Easements and right of way over and through all of said cemeteries premises for the purpose of installing, maintaining and operating pipe lines,

conduits or drains for sprinklers, drainage, electric or communication lines or for any other cemeteries purpose.

X

No Easements Granted

- 10-A No easement or right of interment is granted to any plot holder in any road, drive or walk within the Cemeteries, but such road, drive or walk may be used as a means of access to the Cemeteries and its buildings as long as the Management devotes such road, drive or walk for that purpose.

XI

Use of Cemeteries

- 11-A Visitors--Visitors within the Cemeteries shall use only the avenues, roads and walks, unless it be necessary to walk on the grass to gain access to one's plot. The Management expressly disclaims liability for any injuries sustained by anyone.
- 11-B Strangers--Strangers are not permitted to sit or lounge on any of the grounds, graves or monuments in the Cemeteries, or in any of the buildings.
- 11-C Trespassers--Only the plot holder and his relatives or friends shall be permitted on the Cemeteries plot. Any other person thereon shall be considered a trespasser and is liable to keep the property or the memorial in a safe condition and in proper order.
- 11-D Children--Children under twelve years of age are not permitted within the Cemeteries unless accompanied by proper persons to take care of them.
- 11-E Animals--Animals shall not be allowed in the Cemeteries.
- 11-F Lawns--Lawns shall not be disturbed for any purpose except under the supervision of the Management. Grass is to be grown on all lots and graves. Lots and sidewalks will be edged.
- 11-G Ornaments and Flower Vases--The right is reserved to regulate the method of decorations of plots so that uniform beauty may be maintained. No plants (shrubs, bushes, etc.) are permitted on the grave or lots. One arrangement of flowers to each grave shall be placed at the head of the grave and in front of and next to the headstone. Flower containers shall be below the ground or placed in such a way that they will not blow over. Flowers shall be placed in the containers so that they will not blow out.
- 11-H Not Liable for Floral Pieces or Vases. The Management shall not be liable for vases, floral pieces, baskets or flowers in which or to which such floral pieces are attached. Glass and plastic containers are not suitable as vases in the cemeteries. It is not suitable to have ceramic statues or figurines that break.
- 11-I Removal of Flowers and Floral Arrangements. The Management reserves the right to remove any flowers, vases or floral designs. Flower memorials will be left on graves only as long as they are attractive, seasonal, and while they serve their purpose. All floral arrangements and containers will be removed by the plot holder (or the Management) the first week in October to allow for an easier more thorough early cleaning before All Saints' Day and All Souls' Day and within four weeks after Easter.
- 11-J Votive Lights--Votive lights and candles may be installed but are in no way the responsibility of the Cemeteries. It is recommended that names be engraved in the votive lights to discourage theft and vandalism.
- 11-K Motor Vehicles--Automobiles, funeral coaches and trucks must be kept under control at all times and at no time shall such vehicles drive through the gates or

within the Cemeteries at a speed in excess of 15 miles per hour. Automobiles are not allowed to park or to come to a full stop in front of an open grave unless such automobiles are in attendance at the funeral. It is prohibited to park or leave any motor vehicle on any road or driveway within the Cemeteries at such location or in such position as to prevent any other vehicle from passing.

- 11-L Bicycles and Motorcycles--Bicycles and motorcycles are subject to the same rules and regulations as all other motor vehicles. If it deems it necessary, the Management has the right to refuse admission to the Cemeteries of bicycles and motorcycles.
- 11-M Trash—Trash cans have been installed in the Cemeteries and shall be used by Plot Holders for old flowers and trash. The throwing of flower arrangements and rubbish on the drives and paths or any part of the grounds, or in the buildings, is prohibited.

XII

Conduct in Cemeteries

- 12-A Loud Talking--Loud talking, idling, loafing, loitering or any boisterous demonstrations within the Cemeteries or any of its buildings are prohibited.
- 12-B Flowers and Shrubs-- No one shall pluck any flower or break any branches, or remove, injure or cut any tree, plant, or shrub without specific permission of the Management.
- 12-C Peddling or Soliciting--No one shall be permitted to peddle flowers, plants or any other article or item, or to solicit the sale of any commodity whatsoever within the Cemeteries unless authorized by the Management and under its direct supervision.
- 12-D Signs and Advertising--No signs, notices or advertising of any kind shall be allowed within the Cemeteries except those placed by the Management.
- 12-E Improprieties--It is of the utmost importance that there should be strict observance of all of the proprieties in the Cemeteries, whether embraced in these rules or not. No improprieties shall be allowed and the Management shall have power to prevent improper assemblages and boisterous and unseemly conduct.
- 12-F Motor Vehicles--No motor vehicles shall be driven on the grass lawns and sidewalks or over the lots of the Cemeteries.

XIII

Grading and Improvements

- 13-A All grading, landscaping work and improvements of any kind and all care of plots shall be maintained by the Management. All trees, shrubs and herbage of any kind shall be planted, trimmed, cut or removed solely by the Management.
- 13-B All improvements or alterations of plots in the Cemeteries shall be under the direction of and subject to the approval of the Management. Should they be made without its written consent, said Management reserves the right to remove, alter or change such improvements at the expense of the plot holder.

XIV

Cemeteries Hours

- 14-A The Management reserves the right to fix the opening and closing hours of the Cemeteries.

XV

Outside Worker

- 15-A No workmen other than employees of the Management will be permitted to work in the Cemeteries unless authorized by said Management. Plot holders may have certain work done in accordance with the Cemeteries rules and regulations at their own expense upon application to the Management.

XVI

Employees

- 16-A Employees shall not execute any work or carry out any orders except those of the Management.
- 16-B No employee shall lend the tools or implements of the Cemeteries, nor solicit tips or gratuities.
- 16-C It shall be the duty of employees to be civil and courteous to all visitors and to refer persons desiring their services to the Management.

XVII

Protection Against Loss

- 17-A Cemeteries Not Responsible--The Cemeteries shall take reasonable precaution to protect plot owners, and the property rights of plot owners within the Cemeteries, from loss or damage; but it distinctly disclaims all responsibility for loss or damage from causes beyond its control, and especially, from damage caused by the elements, an Act of God, common enemy, thieves, vandals, unavoidable accidents, invasions, insurrections, riots, or order of any military or civil authority, whether the damage be direct or collateral.

XVIII

Burial Rights

- 18-A Burial Rights Are To Be Acquired Prior to Interments--The price of such rights and terms of payment are to be determined by the Management. Title to the land remains always with the Church and is not transferred along with the burial rights. Burial rights may be acquired in advance of need.

XIX

Change in Address of Plot Holders

- 19-A Plot Holders Must Notify Cemeteries--It shall be the duty of the plot holders to notify the Management of any change in his post office address. Notice sent to a plot holder at the last address on file in the cemeteries records shall be considered sufficient and proper legal notification for all purposes (Deeds, Certificates, statements, letters, etc.). Two additional addresses of the two closest survivors and successors are required to be on file.

XX

Indebtedness

- 20-A Past Due Indebtedness--Arrangements for the payment of and all indebtedness (burial rights, yearly care, endowment, etc.) due the Cemeteries must be made before interment will be made in any plot or in any lot.

XXI

Care

- 21-A Care Definition--Care is to be understood as that care and maintenance of plots necessitated by natural growth and ordinary wear and includes cleaning,

planting, cutting, watering, and care of lawns, trees, and shrubs planted by the Management; the cleaning and maintenance of roadways and walks, provided there are sufficient Cemeteries funds for that purpose.

- 21-B Care Exceptions--The term "Care" shall in no case mean the maintenance, repair or replacement of any grave stones, monumental structures or memorial placed or erected upon any plot; nor the doing of any special or unusual work in the Cemeteries; nor does it mean the reconstruction of any marker, granite, bronze or concrete work on any section of plot, or any portion or portions thereof in the Cemeteries, damaged by any cause, direct or indirect.
- 21-C Price Changes--The Management reserves the right to designate and change all prices and fees in accordance with economic conditions. List of prices may be obtained from the Management.
- 21-D Investment --The funds collected from the sale of lots will be paid into the "Cemeteries Savings" with the Diocese of Victoria. Interest earned on this savings shall be used for the maintenance of the lots, graves, or any space within the confines of the Cemeteries. All proceeds collected shall be deposited with the interest and used for the specific purposes most advantageous for the care, repair, and maintenance of all or any portion of the Cemeteries and in accordance with the purposes and provisions of the laws of the state.

XXII

Memorial Work

- 22-A Application to Erect Memorials
1. Plans and specifications covering size, material, design, symbols and finish for all grave markers, headstones and any other structures must be submitted to the Management for approval before erection in the Cemeteries will be permitted.
 2. Because of the regulations enforced by the Cemeteries in the control of the erection, design and material of the monuments, lot owners are urged to have dealers submit plans and specifications for approval of the Cemeteries before entering into any contract for purchase of same with any person or firm.
 3. Erection and installation of all memorials shall be done only by employees of the Cemeteries.
 4. An application is approved with the condition that the memorial is subject to the final inspection of the Management. Should this memorial, in the judgment of the Management, not comply in full with the approved specification, the memorial must be rectified to so comply or be removed from the lot by the memorial dealer at the request of the Management within three days of such request.
 5. Memorials shall only be installed on gravesites which have been paid for in full and there is no outstanding indebtedness associated with the gravesite.
- 22-B Memorials, Monuments, Grave Markers, Headstones
1. It is understood that all memorial work is subject to all the rules of the Cemeteries in any way affecting monuments, markers, headstones or any other structures or memorials, their manufacture, location, care, erection, removal or in any other regard, subject to all other rules and regulations of the Cemeteries now in force or hereafter adopted.
 2. All memorial work, or placement or removal of any memorial, shall be on the written order of the plot holder, and with a permit issued by the Management ("Application To Erect Memorial").
 3. The Management reserves the right to fix charges for memorial permits, placements and removals. The Management also reserves the right to fix and

- charge a fee for any memorial left at the Cemeteries before a Cemeteries permit has been issued.
4. Curbs, fences, slabs, or similar enclosures are not permitted. Slabs of any kind will not be permitted as coverings for graves.
 5. Footstones are permitted only with special permission from the Cemeteries Management. Special VA bronze plaques, which may be attached to the headstones or mounted separately on a granite base with a vase, are available for veterans.
 6. Temporary tin markers with glass and paper inserts are prohibited. Temporary markers are to be considered only for temporary marking of gravesites until a permanent memorial can be placed. Temporary markers will be removed by Management, if the marker becomes unreadable or damaged beyond repair.
 7. All above ground vaults are not permitted.
 8. Monumental work and grave markers of every description will have suitable foundations. Foundations will be of concrete, in area at least as large as the bottom base of the structure to be erected.
 9. The Management reserves the right to prohibit the erection of and to require the removal of any monumental work that is inappropriate either in material, design, workmanship, size or location, or which interferes with the general view or effect.
 10. If any memorial, tomb or inscription becomes unsightly, dilapidated, or a menace to the safety of persons within the Cemeteries, the Management, without being liable to any person, will have the right either to correct the condition or remove the same, in either case at the expense of the plot holder, after giving due notice in writing to the last known address of plot holder on file in the Cemeteries office.
 11. Adult Single Graves--All graves designated in the plans of the Cemeteries as adult single graves will be marked with a marker (headstone) of standard size and made from materials of good quality. The base and foundation will not exceed a maximum length as outlined on the Memorial Application and will be centered on the four-foot single grave space, leaving ground space on each side of the base foundation.
 12. Two Grave Plots--All plots designated in the Cemeteries plans as consisting of two graves only will be marked with a marker (headstone) of standard size and made from materials of good quality. The base and foundation will not exceed a maximum length as outlined on the Memorial Application and will be centered on the eight-foot two grave spaces, leaving ground space on each side of the base and foundation.
 13. Height--The height of the dies of upright headstones is not to exceed two (2) feet.
 14. Flat Markers (Headstones)--The Management reserves the right to designate areas specifically set apart for the erection of flat markers (headstones) only.
 15. The Management also reserves the right to issue under separate cover detailed regulations and instructions pertaining to the kind, size, design, symbolism, craftsmanship, quality and material of memorials, inscriptions, monuments or markers to be placed in the Cemeteries. Said detailed regulations and instructions and all amendments thereto are hereby made a part of these rules and regulations.
 16. All Monuments and Flat Markers will be delivered and set as close as possible to the gravesite. If the ground is wet from abundant rain, the Monuments and

Flat Markers may be set on the ground, not the street, next to the curb in line with the grave.

- 17 All Monuments and Flat Markers Must Have Vases-- All Monuments must have at least one vase of granite or bronze which is permanently attached to the monument, either the base or the up-right die. Two such vases are allowed. Flat Markers must be cored for and fitted with a retractable vase of corrosion resistant material. No glass or plastic vases are allowed on gravesites. No free-standing glass vases are allowed in or around the Mausoleums.

22-C Memorial Dealers, Contractors and Workmen

1. Memorial dealers, contractors and workmen shall abide by all the rules and regulations of the Management.
2. The Management reserves the right to fix the days and hours when a permit may be obtained and when any memorial may be delivered to the Cemeteries. Monuments must not be brought to the grounds, nor monumental construction begun on the day preceding a Sunday or Holiday, or on any day when the roads or grounds are in a soft or wet condition. Materials for erecting work will not be allowed on grounds until proper foundations are in readiness.
3. A detailed plan and design of all memorials must be submitted to the Management for approval before a permit will be issued, and no memorial shall be delivered until the application is approved by the Management. If the memorial does not conform in every detail to the approved design, it shall be the sole responsibility of the dealer to correct any errors or deficiencies in workmanship and material. The Management will not allow work of any description to be done or placed upon a lot, unless written order from the lot owner or his or her representative is presented and a permit has been obtained from the Management. This rule applies to the cutting of tombs, setting of monuments and markers, etc. and also to the removal of anything from a lot.
4. Dealers are requested to familiarize themselves with the grave sites owned by their patrons, before attempting to advise them on the type, size and color of monument that fits best on a particular lot. Information as to size or other regulations applying to a plot may be obtained from the Management.
5. The location and position in which a memorial is to be placed or erected on a plot shall be entirely subject to the approval and under the supervision of the Management.
6. No up-right monuments extending above the surface of the ground will be erected in areas specifically set apart for flat markers (headstones).
7. Non-Cemeteries employees, in placing other structures, or bringing in materials in regard to such work, shall operate as independent contractors, but must do so under permission from the Management, and under its supervision.
8. Non-Cemeteries workers engaged in placing or erecting other structures are prohibited from scattering their material over lawns or adjoining plots or from blocking roads or walks, or from leaving their material on the grounds longer than is absolutely necessary.
9. Damage done to lawns, plots, walks, drives, trees, shrubs or other property by non-Cemeteries workers, dealers, or contractors, or their agents, will be repaired by the Management; and cost of such repair will be charged to the dealer or contractor or to his principal.

10. The Management reserves the right to stop all work of any nature when proper preparations have not been made; or when work is being done in such a manner as to endanger life or property; or when there is evidence of misrepresentation; or when work is not being executed according to specifications; or when any reasonable request on the part of the Management is disregarded; or when any person employed on the work violates any rule of the Management.
11. While the Management will exercise all possible care to protect raised lettering, carving or ornaments on any memorial, or other structure on any plot, it disclaims responsibility for damage or injury thereto.
12. The Management reserves, and shall have, the right to correct any error that may be made in the location or placing of a memorial in the Cemeteries.
13. All memorials must be made entirely of first-grade material and guaranteed to be free from all flaws, defects and tool marks and that the workmanship become apparent before the lapse of five years from date of setting, the Cemeteries Management shall make such declaration in writing to the monument dealer and the memorial will be replaced without cost to the Cemeteries.
14. Soliciting memorial sales or memorial work within the Cemeteries is not permitted.
15. Non-observance of any of the Rules and Regulations of the Cemeteries by any dealer or his agent will be considered as sufficient reason to refuse to grant all future requests for permits made by such dealer.

XXIII

Memorial Fund

- 23-A A Memorial Fund for Victoria Catholic Cemeteries has been established in order that donations for our Cemeteries may be made in behalf of our loved ones. Memorial cards are available in the funeral homes and at the Victoria Chancery.

XXIV

Cemetery Policy Concerning Cremated Human Remains.

- 24-A Not allowed:
1. No scattering of cremains; cremains must be buried in the ground or entombed in a niche or crypt. The Catholic Church does NOT approve keeping cremains in homes, etc.
 2. No separation of cremains; the cremains of each person must be kept in one urn, not separated where family members will each have a portion of the cremains. Also no cremains are to be made into jewelry, etc.
 3. No mixing of cremains; cremains of another person or pet are not to be mixed with a person's cremains.
- 24-B ALLOWED:
1. Two people can be buried in a grave or a crypt as per the following:
 - A. Single grave or single crypt; 2 cremations or 1 cremation and 1 traditional burial.
 - B. Single niche; 2 cremations.
 - C. Double crypt; 2 traditional burials, 2 cremations or 1 cremation & 1

traditional burial.

2. The standard plastic shipping container is an acceptable urn but the family can purchase a different durable urn from the funeral home or crematorium. Regardless of the urn used, the family needs to communicate the exact size to the cemetery the day before the service so the proper sized hole will be dug.

24-C CEMETERY SERVICE:

1. Even though it is encouraged to have a priest, deacon or preacher to officiate at the service, it is not mandatory. A member or friend of the family can also lead the service with appropriate music, prayers, eulogy, etc.
 - 2a. If the cremation is on an existing grave with a burial already; we provide a hole in the center of the grave, down to the existing casket or liner.
 - 2b. If the cremation is first on a new grave with a traditional burial to follow; the cremains are buried in the area reserved for the headstone and deep enough as to not be disturbed when the headstone is set later. Then the traditional burial will be done without disturbing the cremains.
 - 2c. If there are going to be only the two cremains; usually it is planned out so that the cremains are in the center of the grave and the urns are placed side by side.
3. The cemetery will provide the hole, adequate amount of dirt to back-fill the hole, two artificial grass mats; one covering the hole and one under six chairs with covers, which are provided. Also a 1 foot X 1 foot X 3 foot long, grass covered box is provided for the urn and additional items, such as pictures, cross, flowers, mementoes, etc. A funeral tent with nine additional chairs is optional if bad/hot weather is a factor, for an extra fee. If an entombment of cremains is in a niche or crypt, the granite cover is removed and six chairs with covers are provided.
4. When the service is completed at the gravesite, there are several options and communication between the family and cemetery personnel is needed. A) The cremains can be lowered into the grave by the family or cemetery personnel. B) Dirt can be put into the grave over the urn by the family or not. C) The back-filling of the grave can be done by the family or cemetery personnel.
5. The placement of one of the "temporary aluminum marker" is recommended as a minimum on a new grave. Only one headstone is allowed per grave so if there is an existing headstone then adding the person's name and information is recommended. If there isn't enough room on the existing headstone, one option is for the family to purchase another headstone to replace the existing one. The cemetery will furnish a 1-1/4" PVC pipe about 1 foot tall and install it next to the temporary marker for flowers until the permanent headstone is installed.

24-D FEES:

1. Cremation services during normal working hours on weekdays: \$75.00

2. Cremation services during normal working hours on Saturdays: \$75.00 if there is also another traditional burial that day. \$150.00 if the cremation service is the only service that day.
3. If the tent and nine additional chairs are requested by the family because of bad/hot weather: additional \$150.00.
4. If the graveside service ends after 3:30 pm on weekdays: additional \$150.00.
If the graveside service ends after 3:30 pm on Saturdays: additional \$200.00.
5. Cremation urn vaults are not required, but black-ABS plastic urn vaults are available for \$120.00 or white-plastic urn vaults are available for \$80.00.

24-E FAMILY CREMATION ACKNOWLEDGEMENT SHEET

1. The family member who is responsible for the arrangements of the cemetery service must sign an Acknowledgement Sheet stating that all of the rules of the cemetery will be followed concerning cremation burials before the service is scheduled.

XXV

Modifications and Amendments

- 25-A The statement of any employee of the Management shall not be binding upon the Management except as such statement coincides with the document conveying the right of interment and these rules and regulations.
- 25-B Special cases may arise in which the literal enforcement of a rule may impose unnecessary hardship. The Management, therefore, reserves the right, without notice, to make temporary exceptions, suspensions or modification in any of these rules or regulations when, in its judgment, the same appear advisable; and such temporary exception, suspension or modification shall in no way be considered as affecting the general application of such rule.
- 25-C In all matters not specifically covered by these rules and regulations the Management reserves the right to do that which in its judgment is deemed reasonable in the premises, and such determination shall be binding upon the plot holder and all parties concerned.
- 25-D The Management reserves the right at any time to change, amend, alter, repeal, or add to these rules and regulations or any part thereof with respect to said Cemeteries or anything pertaining thereto.

The rules and Regulations contained in this booklet governing Victoria Catholic Cemeteries are hereby formally approved and adopted.

Gary W. Rangnow
Director of Cemeteries